

NEWTON STEWART CINEMA LIMITED

Non-Confidential version of the Minutes of the meeting of the Board of Directors held at the Bruce Hotel, Newton Stewart on Tuesday 22 September 2009 at 7.30 p.m.

Present

Colin Dewar
Sara Matchett (Manager)
Karen Fisher
Kenneth Muir
George Moore
Gordon Bennie

Apologies

Una Jolly, Graham Nicol

Minutes

Both sets of minutes of the meeting of 1 September 2009 were approved. The non-confidential version will be put on the internet.

Matters arising from the Minutes

It was noted that all Directors received a letter from the Chairman regarding management issues.

The Chairman reported that he had written to Iain Brown thanking him for the clock and his excellent fundraising efforts.

Gordon Bennie reported that the golf day had been very successful and that the Cinema could expect to receive over £5000 which included a personal donation of £1500. More details of the donor are to follow in order that a letter of thanks can be sent. There will be a presentation of the cheque and it was suggested that in the Chairman's absence Sara should attend. Gordon will liaise with Sara.

Manager's Report

Due to the Manager being on annual leave during September there was no written report. However, Sara Matchett reported that viewing figures for September have been poor.

The Staff Christmas lunch will take place on Saturday 19th December at the Bruce Hotel.

Sara reported that Machars Young Farmers are going to present her with a cheque for £250 towards the Digital Fund.

Chairman's Report

The Chairman announced that the Cinema has been awarded funding from the Dumfries and Galloway Leader Programme, which is a great result. The Board congratulated The Chairman and Manager for all their efforts.

The Chairman confirmed that the Cinema has joined the Cinema Exhibitors Association. The Chairman would like some advice from someone in the industry as to which digital package we should be going for. The Chairman will copy Sara into his emails with the CEA contact in the hope that we can be put in touch with someone who could assist. It was agreed that this will be worthwhile even if there is a small cost involved.

Financial Report

George Moore had to attend an AGM and joined the Board meeting at approximately 8.45pm. There was no financial report. Figures for September will be dealt with at the next Board meeting.

Café and Foyer Improvements

Refurbishment of the café has commenced. The water heater needed to be replaced.

A.O.C.B

The carpets have been cleaned.

It was noted that the Manager would like a new computer for the office.

The meeting then closed at 9.45 pm.

Date of next meeting

Tuesday 27th October 2009, 7.30pm at the Bruce Hotel.