

## NEWTON STEWART CINEMA LIMITED

### **Non-confidential Version of the Minutes of the meeting of the Board of Directors held at the Bruce Hotel, Newton Stewart on Tuesday 1 September 2009 at 7.30 p.m.**

#### **Present**

Colin Dewar  
Sara Matchett (Manager)  
Karen Fisher  
Kenneth Muir  
George Moore  
Gordon Bennie  
Kenny Owen

#### **Apologies**

Una Jolly, Sandra McDowall, Iain Brown.

Apologies were received from the Chairman in respect of the Board meeting on 21 July 2009.

#### **Minutes**

Both sets of minutes of the meeting of 21 July 2009 were approved. The non-confidential version will be put on the internet.

#### **Matters arising from the Minutes**

Karen Fisher reported that a letter had been received from Scottish Power advising that no compensation was available for consequential loss and that we should take the matter up with our insurers. There was a discussion that it might not be worth making a claim given the level of our excess and it might affect our insurance premium.

#### **Manager's Report**

Sara Matchett submitted a written Manager's Report which is on file.

Viewing figures for *Harry Potter* were excellent and café takings are up.

Website redesign is underway.

The Chairman reiterated that the board meeting was the correct forum to air and discuss ideas as opposed to individual board members approaching the Manager direct. If a matter is too urgent to wait until the next board meeting then the Chairman should be approached in the first instance who will then delegate tasks to the Manager. The Chairman is to compose a letter addressing this issue.

The Manager praised the staff's hard work and it was agreed that all were doing a fantastic job.

Slide revenue is still encouraging.

The Manager reported that she is going to revamp the Friends of Cinema offering.

We should hear shortly about the Leader funding. George Moore thanked The Chairman and Manager for their hard work in completing the various funding applications, in particular the Leader application as it required a lot of detail.

£10,450 has been raised from George, Colin and Karen's letter writing.

### **Financial Report**

George Moore reported that he was very pleased with box office and café takings. We are showing a net profit of £6,242,85. The figures are attributable to the staff making good film choices.

Unfortunately, this good news was tempered by the fact that we have been paying Scottish Gas insufficient funds by way of direct debit and this has gone unchecked by Scottish Gas. It was agreed that the monthly direct debit figure should be increased.

### **Café and Foyer Improvements**

Refurbishment of the café will commence on 21<sup>st</sup> September. The carpets will also be cleaned. It was agreed that we should look for some coffee tables for the alcoves in the café area.

### **A.O.C.B**

The Board thanked Iain Brown for providing a clock for the auditorium.

There was a discussion about whether PRS payments were due in respect of the music played in the films. Karen Fisher is to look into this.

It was commented that the screen in the foyer can be very difficult to see.

The meeting then closed at 9.15pm.

### **Date of next meeting**

Tuesday 22<sup>nd</sup> September 2009, 7.30pm at the Bruce Hotel.